

Orwell Mencap – Genesis **Job Description - Support Worker**

Main Purposes:

- To provide support and training for people with learning and physical disabilities.
- To assist in the development of people with learning and physical disabilities.

Responsible to:

Service Manager & Senior Support Workers.

Main Responsibilities:

- To support people with learning and physical disabilities.
- To maintain the routines for the health, safety and well being of people with learning and physical disabilities.

Hours of Work:

The normal hours of work each week will be outlined in your contract.

Flexibility:

It is a condition of employment to work flexibly to respond to the care, support and training needs of people with learning and physical disabilities.

Responsibilities:

- To support Orwell Mencap – Genesis customers, individually or in groups.
- To work as part of a proactive team with customers, primary carers, parents and colleagues.
- To support customers to communicate in a personalised manner.
- To be patient and provide engagement and stimulation.
- To participate in all activities chosen by the customers.
- To deal positively with any incidence of challenging behaviour.
- To push client wheelchairs as and when required by the needs of the customer
- To consult with and inform the customer of proposed actions.
- To deal with any medical emergencies as and when required.
- When necessary, provide dignified personal care.
- To be an advocate for the client.
- To display positive values and assumptions and able to be imaginative, creative and versatile in caring for the customer.
- To observe, and to report both orally and in writing.
- To attend meetings and to contribute to the effectiveness of the organisation.
- To maintain high standards of confidentiality.
- To take part in all required training.
- To co-operate with management in providing a valid enhanced police check, as and when required.
- To ensure that all public actions maintain the image and integrity of Orwell Mencap – Genesis.
- Other duties to maintain the efficiency and effectiveness of care and support for people with learning and physical disabilities as may arise from time to time.
- To carry out any other duties deemed necessary by the management.

Note: This job description reflects the present requirements of the post. As duties and responsibilities change and develop, the job description will be reviewed and be subject to amendment in consultation with the postholder.